

#### OFFICE OF THE CONVENOR

#### Internal Quality Assurance Cell (I.Q.A.C.)

## JHANJI HEMNATH SARMA COLLEGE

Established - 2004 JHANJI - 785683

Dist. - Sivasagar (Assam)

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### Minutes of the Meeting and Resolutions

Session: 2017-18

Date of the Meeting: 23/04/2018

#### **Members Present:**

- 1. Dr Manjit Gogoi, Principal/ Chairperson
- 2. Mr Bidyadhar Baruah, IQAC Coordinator
- 3. Mrs Mamoni Borgohain, Vice Principal & Ex-Officio Member
- 4. Dr Birinchi Kr Borah, Teacher Representative
- 5. Mr Rajiv Gogoi, Teacher Representative
- 6. Dr Santana Dutta, Teacher Representative
- 7. Mr Akashjyoti Saikia, Teacher Representative
- 8. Mrs Navanita Bora, Teacher Representative
- 9. Mrs Minati Gogoi, Teacher Representative

# Agenda: Review on Course progression, Slow and Weak learners, Formation of Sports Board and Departmental Alumni Meeting

### The House Opined:

- 1. To inform all departments to complete the course within the month of April and to provide necessary advice to the slow and weak learners.
- 2. To form a Sports Board of the college to conduct different sport events of the students inside and outside the college and to maintain sports materials.
- 3. To inform all departments to organize departmental alumni meeting and to keep proper records of engagement and contribution of the alumnus.

(Dr Manjit Gogoi) Chairperson

Principal Jhanji H.N.S. College



(Mr Bidyadhar Baruah) Coordinator

Co-ordinator