



OFFICE OF THE CONVENOR  
Internal Quality Assurance Cell (I.Q.A.C.)  
**JHANJI HEMNATH SARMA COLLEGE**

Established - 2004

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**Minutes of the Meeting and Resolutions**

**Session: 2017-18**

Date of the Meeting: 04/08/2017

**Members Present:**

1. Dr Manjit Gogoi, Principal/ Chairperson
2. Mr Bidyadhar Baruah, IQAC Coordinator
3. Mrs Mamoni Borgohain, Vice Principal & Ex-Officio Member
4. Dr Birinchi Kr Borah, Teacher Representative
5. Mr Rajiv Gogoi, Teacher Representative
6. Dr Santana Dutta, Teacher Representative
7. Mr Akashjyoti Saikia, Teacher Representative
8. Mrs Navanita Bora, Teacher Representative
9. Mrs Minati Gogoi, Teacher Representative

**Agenda: Course allotment, Organizing National Seminar, Publication, celebration of Independence Day**

**The House Opined:**

1. To inform all the Heads of the departments regarding course allotment among the departmental teachers.
2. To inform the departments for proposal submission of ICSSR sponsored National Seminar.
3. To inform the faculty members for increasing their individual publications such as books and research papers in peer reviewed or impact factor journal.
4. To organize quiz and patriotic song competition on the occasion of Independence Day celebration.

(Dr Manjit Gogoi)  
Chairperson

**Principal**  
**Jhanji H.N.S. College**



(Mr Bidyadhar Baruah)  
Coordinator

**Co-ordinator**  
**I.Q.A.C., J.H.N.S. College**