

OFFICE OF THE CONVENOR Internal Quality Assurance Cell (I.Q.A.C.) JHANJI HEMNATH SARMA COLLEGE

Established - 2004 JHANJI - 785683

Dist. - Sivasagar (Assam)

Website - <u>www.jhanjihnscollege.edu.in</u> e-mail - <u>jhnscollege@gmail.com</u>

Ph. - 03772-228046

Minutes of the Meeting

Date: 30th May, 2022

10. Mrs Navanita Bora

12. Mr Tarun Phukan

13. Mr Rabisankar Gogoi

11. Dr P. C. Das

Members Present:

1. Dr Manjit Gogoi, Chairperson & Principal

2. Mr Bidyadhar Boruah, IQAC Coordinator

3. Mrs Minati Gogoi

4. Dr Santana Dutta

5. Mrs Manurima Bhagawati

6. Mr Tirtha Baruah

7. Ms Pallabi Boruah

8. Dr Rajiv Gogoi

9. Md Sagidul Haque Borbora

Agenda: Discussion on Academic Audit, Departmental Activities, Faculty Development Programme, IIQA and SSR

The house opined

1. to make necessary arrangements of supporting documents for each department in the systematic order for academic audit.

2. to collaborate with Teaching Learning Centre, Tezpur University in order to organise Faculty Development Programme on "Effective Teaching in Blended Learning Era".

3. to take initiative for preparation of SSR prior to submission of IIQA of the college.

(Dr Manjit Gogoi) Chairperson Principal HANJI H.N.S. COLLEGE



(Mr Bidyadhar Baruah) Coordinator I.Q.A.C., J.H.N.S. College