



OFFICE OF THE CONVENOR

Internal Quality Assurance Cell (I.Q.A.C.)

JHANJI HEMNATH SARMA COLLEGE

Established - 2004

JHANJI - 785683

Dist. - Sivasagar (Assam)



Website - www.jhanjihnscollege.edu.in

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Ph. - 03772-228046

ACTION TAKEN REPORT

THE SESSION 2019-2020

DATE	DECISION TAKEN	ACTION TAKEN REPORT
08/08/2019	To inform the convenors of IQAC Cells for submission of annual reports of various activities on or before 30 th August, 2019.	The convenors of IQAC cells were informed.
08/08/2019	To inform all the teachers of the college to conduct Students' Mentoring and to maintain teachers-students ratio at least 1:10.	Concerned person has been informed regarding the subject matter.
08/08/2019	To inform all the faculty members of each department to take at least two ICT classes in a month.	Concerned person has been informed regarding the subject matter.
08/08/2019	To organize different occasional activities and programmes under the NSS Unit and Women's Cell of the College during the session.	Different occasional activities and programmes were organized on timely basis.
14/10/2019	To take special care of academically weaker and mediocre students based on the performance of 1 st sectionals examination.	Additional materials were provided in addition with remedial classes to the weaker and mediocre students.
14/10/2019	To communicate the faculty members in order to complete the syllabus of even semester course by October, 2019.	Concerned person has been informed regarding the subject matter.
14/10/2019	To organize awareness programmes in the nearby villages with the theme of healthy environment, sanitation, food and nutrition etc by the initiative of NSS Unit of the College.	One day village survey and gram sabha was organized by Unnat Bharat Abhijan Cell and NSS Unit of the college.


Principal
Jhanji H.N.S. College



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14/10/2019	To arrange a special training camp in the month of January, 2020 by NCC Wing of the college.	A special training camp was successfully organized by NCC Wing of the college.
14/10/2019	To organize a National Level Workshop in the 2 nd Week of November, 2019 with the initiative of Gandhi Study Centre of the college.	A National Level Workshop on "Teaching-Learning and Evaluation in choice Based Credit System" was organized by Gandhi Study Centre of the college from 8 th Nov to 14 th Nov, 2019.
17/02/2020	To finalise the AQAR 2018-19 as per revised format of NAAC positively on or before 15 th March, 2020.	Necessary action has been taken.
17/02/2020	To proceed the Academic Audit of the college before 13 th April, 2020.	Necessary action has been taken.
17/02/2020	To invite Dr Jogen Ch Kalita, Gauhati University and Dr Sarat Kakoty, Dibrugarh University as Expert Team for Academic Audit.	Invitation has been sent to the concerned resource person.
17/02/2020	To initiate the IQAC and Cells for preparation of SSR as per new guidelines of NAAC.	Concerned person has been informed regarding the subject matter.
17/02/2020	To organize a Workshop for the students with the theme of Axomiya Gahana (Assamese Ornaments) Making with the initiative of Language Research Cell and NSS Unit of the college in the 1 st half of March, 2020.	5 day workshop on Asomiya Gahana making organized by Language research cell and Social Science Research Cell in collaboration with NSS Unit at JHNS College.

(Dr Manjit Gogoi)
Chairperson

Principal
Jhanji H.N.S. College

(Mr Bidyadhar Baruah)
Coordinator

Co-ordinator
I.Q.A.C., J.H.N.S. College