



OFFICE OF THE CONVENOR

Internal Quality Assurance Cell (I.Q.A.C.)

JHANJI HEMNATH SARMA COLLEGE

Established - 2004

JHANJI - 785683

Dist. - Sivasagar (Assam)



Website - www.jhanjihnscollege.edu.in

e-mail - jhnscollege@gmail.com

Ph. - 03772-228046

ACTION TAKEN REPORT

THE SESSION 2017-2018

DATE	DECISION TAKEN	ACTION TAKEN REPORT
04/08/2017	To inform all the Heads of the departments regarding course allotment among the departmental teachers.	All the Heads of the departments were informed.
04/08/2017	To inform the departments for proposal submission of ICSSR sponsored National Seminar	A proposal was submitted by Department of English on "witch Hunting: A curse in Assam".
04/08/2017	To inform the faculty members for increasing their individual publications such as books and research papers in peer reviewed or impact factor journal.	All the faculty members were informed and positive initiative has been taken by all of them.
04/08/2017	To organize quiz and patriotic song competition on the occasion of Independence Day celebration.	A quiz and patriotic song competition was organized among the students on 15 th August, 2017.
06/09/2017	To submit all necessary documents in support of academic and other activities by the cells to IQAC office for preparation of AQAR 2016-17.	All the necessary documents were submitted on time.
06/09/2017	To organize National Workshop by the initiative of Gandhi Study Centre of the College.	The National workshop was organized from 28 th October to 3 rd November 2017.


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06/09/2017	To invite proposed resource persons and Inaugurator for the Seminar.	Initiative has been taken.
27/01/2018	To finalize the date of Academic Audit.	The date of Academic Audit was postponed till further availability of resource person.
27/01/2018	To inform the HODs for necessary preparation and arrangements of supporting documents for Academic Audit.	All the necessary preparation and arrangements has been made.
27/01/2018	To inform the conveners of different cells of IQAC to prepare themselves for submission of necessary information to the expert members of Academic Audit.	Necessary action has been taken.
20/02/2018	To organize an International seminar within the month of April, 2018 and to utilize the fund of Gandhi Study Centre of the college for initial expenditure.	The necessary discussion was done.
20/02/2018	To finalize the topic of international seminar.	The topic of international seminar was titled to be "Socio-Cultural Assimilation in North-East India and South-East Asia".


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20/02/2018	To contact with ACPC, Institute of Tai Studies and Research, Moranhat and Krishak Nyas of Gaurisagar for collaboration.	The collaboration was a successful one.
20/02/2018	To confirm the participation of resource person of Universities of Thailand.	Prof. Patricia Cheesman, Prof. Chirapat Prapandavidya, Dr. Ratanaporn Sethakul, Dr. U-Tain Wongsathit, Dr. Kangvol Khatshima Joined the seminar as resource person.
25/02/2018	To finalize the date of the International Seminar.	The date of the International Seminar was finalized to be on 30 th April and 1 st May, 2018.
25/02/2018	To form an organizing committee for the International Seminar.	The organizing committee was formed.
25/02/2018	To form a committee for Editorial Board for the publication of proceeding volume.	A committee was successfully formed for Editorial Board for the publication of proceeding volume.
23/04/2018	To inform all departments to complete the course within the months of April and to provide necessary advice to the slow and	All the departments were informed and positive initiative has been taken by all of them.


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THE SESSION 2017-2018

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23/04/2018	To form a Sports Board of the college to conduct different sport events of the students inside and outside the college and to maintain sports materials.	Sports Committee has been formed successfully.
23/04/2018	To inform all departments to organize departmental alumni meeting and to keep proper records of engagement and contribution of alumnis.	All the departments were informed and positive initiative has been taken by all of them.

(Dr Manjit Gogoi)
Chairperson

Principal
Jhanji H.N.S. College

(Mr Bidyadhar Baruah)
Coordinator

Co-ordinator
I.Q.A.C., J.H.N.S. College